Proposed NC Project Approval Process

Timeline

- May
  - Call for projects in May newsletter and at the May meeting
  - Proposed projects for the Fall funding cycle to be submitted by May 30.
- June
  - Board reviews applications for acceptability (i.e., application is complete, project consistent with NC Plan, etc.).
  - Acceptable applications are presented by the proposer at the June membership meeting. Presentations will also be posted on AHCA website and Next Door.
  - At the June meeting, members present vote for their top 3 projects. Members not present are given until June 30 to vote by e mail.
- September
  - Board evaluates and selects top 3 projects to be recommended for approval to the membership.
  - Board publishes its decision in the September newsletter and on the AHCA website and Next Door.
  - Board presents recommended projects for vote at the September membership meeting.
- January
  - Proposed projects for the Spring funding cycle to be submitted by December 31.
  - Board reviews applications for acceptability (i.e., application is complete, project consistent with NC Plan, etc.).
  - Acceptable applications are presented by the proposer at the January membership meeting. Presentations will also be posted on AHCA website and Next Door.
  - At the January meeting, members present vote for their top 3 projects. Members not present are given until January 31 to vote by e mail.
- March
  - Board evaluates and selects top 3 projects to be recommended for approval to the membership.
  - Board publishes its decision in the March newsletter and on the AHCA website and Next Door.
  - Board presents recommended projects for vote at the March membership meeting.

Applications

- Applications for NC Projects must include the following:
  - Description of project
  - Impact/benefit to the community
  - Project organization (e.g., block captain and alternates)
  - Level of approval by neighbors immediately affected by project
  - Applicants are encouraged to consult with the AHCA Neighborhood Conservation coordinator and the County's program manager for AHCA NC projects prior to submitting an application.
- Applications will initially be screened for acceptability:
  - Are they complete?
  - Do they qualify as NC Projects?
  - Are they included in the approved NC Plan?
- Projects may be proposed by individuals, groups or the Board.

Evaluation and Selection

- The AHCA Executive Board will evaluate the application and recommend their top 3 to the membership. The Board will consult with the County NC program manager for Aurora Highlands as part of this evaluation.
- Applications will be evaluated on the following criteria (not necessarily in this order):
  - Scope of project impact (i.e., does it have an AHCA-wide impact, affect an entire street, or just a single block)
  - Benefit to community (i.e., how does it meet the AHCA goals such as safety, security, quality of life, and beautification of our neighborhood).
  - Feasibility (i.e., how likely is the project to successfully pass through the County's NC process).
  - Community support (i.e. how did it fare in the membership voting)
- Membership will vote on each of the Board's recommendations.
- If the membership does not approve all of the Board's recommendations, members may propose to ask the Board to reconsider one of the projects not recommended.
- It will be at the Board's sole discretion whether to include a project recommended for reconsideration in the final submission to the County.